

PROFESSIONAL & ACHIEVEMENT PROFILE

DODDI VENKATA LAKSHMI HARIKA

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Address	D.No.68-10-25/D3, Sri Nivas Builders, First Floor, Flat No.101, Nancy Street, Vidyuth Nagar, Kakinada – 533003
Date of Birth	28 May 1987

PROFILE SUMMARY

A sincere, hardworking and versatile professional with an academic background in Commerce and English, supported by extensive participation in sports, youth leadership, NSS activities, community programmes, skill-development initiatives and public-awareness programmes. Demonstrated achievements include academic merit, sports participation and prizes, youth leadership training, NSS volunteering, community service, civic-awareness activities and recent participation in sports events.

CAREER OBJECTIVE

To secure a challenging position in a reputed organization where I can effectively utilize my knowledge, skills and dedication, contribute to organizational growth, and continuously enhance my professional capabilities.

EDUCATIONAL QUALIFICATIONS

Qualification	Institution	University Board /	Year	Result
M.A. (English)	Adikavi Nannayya University, Kakinada	Adikavi Nannayya University	2026	7.15 CGPA
B.Com	Rajamahendravaram Women's Degree College	Andhra University	2007	68%
Intermediate	Government Junior College, Rajamahendravaram	BIEAP	2004	75.4%
SSC	R.C.M High School, Alcot Garden, Rajamahendravaram	BSEAP	2002	72%

KEY SKILLS

- Good communication and interpersonal skills
- Organizational abilities and time management
- Basic computer knowledge
- Quick learner with a positive attitude

- Teamwork and coordination

LANGUAGES KNOWN

- Telugu
- English
- Hindi

CORE STRENGTHS

- Sincere
- Hardworking
- Honest
- Positive attitude
- Time management

ACHIEVEMENTS & CERTIFICATES

The following achievements and participation records are compiled from the certificates/images provided and the additional details supplied.

ACADEMIC & COLLEGE-LEVEL MERIT

- Certificate of Merit – Government Junior College, Rajahmundry: Second Prize in a 100 m competition during the 2002–2003 examinations, C.E.C. group.
- Certificate of Merit – Government Junior College, Rajahmundry: First Prize in a Musical Chair competition during 2002–2003.
- Certificate of Merit – Government Junior College, Rajahmundry: Winner in Tennis/related college sports competition during 2002–2003, as recorded on the certificate.
- Certificate of Merit – Government Junior College, Rajahmundry: Second Prize in Shot Put during 2002–2003.
- Certificate of Merit / Sports participation records during the Junior College period, reflecting active participation in college games and sports.

SPORTS ACHIEVEMENTS

- Hockey Coaching Camp – R.C.M. School, Rajahmundry: attended the coaching camp from 02-02-1998 to 13-02-1998.
- Basketball – East Godavari District Secondary Schools Athletic Association: represented R.C.M. High School and won at the Senior Junior level in the district/zonal tournament held during 06-01-2002 to 08-01-2002.
- Basketball – East Godavari District Secondary Schools Athletic Association: certificate for winners/participation representing R.C.M. High School in the 2000–2001 tournament record.
- Modern Pentathlon Association in Andhra Pradesh – 8th A.P. Inter District Modern Pentathlon Biathlon & Triathlon Championship 2024: participation in the Senior category at DSA Stadium, Kakinada, on 16–17 July 2024.

- Gramotsavam 2024 – Cluster Level Throwball Tournament: 1st Place / certificate of achievement, as stated in the supplied information.
- Isha Trophy 2024 – Certificate of Achievement, as stated in the supplied information.

NSS, YOUTH LEADERSHIP & SOCIAL SERVICE

- National Service Scheme, Government Junior College, Rajahmundry: NSS Volunteer during 2002–2004; certificate records appreciation for service and good work.
- NSS Youth Leadership Training Programme, Andhra University: participated in the Youth Leadership Training Programme conducted by the NSS Unit of SKR College for Women, Rajahmundry, from 02-01-2005 to 11-01-2005.
- Quiz competition held in connection with the NSS Youth Leadership Training Programme on 02-01-2005 – Second Prize, as stated in the supplied information.
- NSS Special Camping Programme, Andhra University (2003–2004): participated in the campaign for 'Swachhata' / Godavari Pushkaram-related service activities, including a programme at Pushkar Ghat, Rajahmundry.
- Government of Andhra Pradesh – Certificate of Appreciation for service during Godavari Pushkaram–2003 as II C.E.C., NSS Volunteer, Government Junior College, Rajahmundry.
- Rajahmundry Municipal Corporation – participated in Godavari Antya Pushkarams & Godavari Uthsavalu Celebrations from 16-08-2004 to 27-08-2004.
- CARE Saksham & District AIDS Control Society – Certificate of Appreciation for active participation in the 'AASHA' (Aids Awareness for Sustained and Holistic Action) Rally Programme at Rajahmundry on 22-07-2005.
- District Leprosy Office and Nodal Office, AIDS Prevention & Control, East Godavari District, Kakinada – certificate dated 09-08-2002.
- Certificate of Participation – World AIDS Day programme associated with Lions Club Rajahmundry Mahila, dated 01-12-2002.

TRAINING, COMMUNITY & PUBLIC-AWARENESS ACTIVITIES

- Skill Development Programme for Urban Youth – Office Productivity: sponsored by Mission for Elimination of Poverty in Municipal Areas (MEPMA), Government of Andhra Pradesh, and organized by NIIT Limited, Hyderabad; programme period 27-12-2008 to 06-04-2009 at Rajahmundry.
- Certificate of Appreciation / participation relating to 'Awakening Indians to India' through Government Junior College activities from October 2003 to January 2004.
- Lok Satta – Rajahmundry City Unit: Certificate of Appreciation for participation in the Anti-Corruption Walk held on 07-12-2004.
- Gandhibhavan, Venkataratnapuram, Kakinada – 1st Prize in essay writing on Gandhi, dated 30-01-2025, as stated in the supplied information.
- Sri Manikireddi Health Care Foundation – Certificate of Appreciation for International Day of Yoga 2023, as stated in the supplied information.
- Elocution – Sri Gowthami Regional Laboratory, Rajahmundry, in connection with National Library Week celebrations (14–20 November), including participation recorded on 17-11-2004.

- Parishkriti (Consumer Welfare Association) – participation/recognition connected with NSS Youth Leadership Training Programme and quiz activity; Second Prize as stated in the supplied information.

SELECTED CERTIFICATE HIGHLIGHTS

Year / Date	Institution / Organization	Achievement / Participation
1998	R.C.M. School, Rajahmundry	Hockey Coaching Camp
2001-2002	E.G. District Secondary Schools Athletic Association	Basketball – winners / district-level record
2002-2004	Government Junior College, Rajahmundry – NSS	NSS Volunteer; service and community activities
2003	Government of Andhra Pradesh / Pushkaram Committee	Appreciation for service during Godavari Pushkaram
2004-2005	Andhra University / NSS	Youth Leadership Training Programme
2008-2009	MEPMA, Govt. of A.P. & NIIT Ltd.	Skill Development Programme – Office Productivity
2023	Sri Manikireddi Health Care Foundation	International Day of Yoga – Certificate of Appreciation
2024	Modern Pentathlon Association in Andhra Pradesh	A.P. Inter District Biathle & Triathle Championship – participation
2024	Gramotsavam 2024	Cluster-level Throwball – 1st Place, as supplied
2025	Gandhibhavan, Venkataratnapuram, Kakinada	1st Prize – essay writing on Gandhi, as supplied

PERSONAL DETAILS

Name	Doddi Venkata Lakshmi Harika
Date of Birth	28 May 1987

DECLARATION

I hereby declare that the information furnished above is true and correct to the best of my knowledge and belief.

Place: Kakinada

Signature: _____

Date: _____

(Doddi Venkata Lakshmi Harika)